



**UNIVERSITY OF ARUSHA**  
A Chartered Seventh-day Adventist Institution of Higher Education  
*Office of the Registrar*

P. O. Box 7, Usa River,  
Arusha, Tanzania

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Phone: +255 27 254 0000  
E-mail: [registrar@uoa.ac.tz](mailto:registrar@uoa.ac.tz)

Website: [www.uoa.ac.tz](http://www.uoa.ac.tz)

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October 5, 2017

**LETTER OF ACCEPTANCE TO ALL STUDENTS SELECTED TO JOIN BACHELORS DEGREE FOR ACADEMIC YEAR 2017/2018**

**To: NAME:** \_\_\_\_\_

It gives us great pleasure to inform you that you have been accepted as a student at the University of Arusha under **Direct ( ) /Equivalent ( )** category. Kindly tick the program of your choice.

- ( ) 1. Bachelor of Arts in Education (you may choose any major and minor from the following: Geography, History, English, Kiswahili, Religion, and Accounting)
- ( ) 2. Bachelor of Business Administration in Accounting with Education
- ( ) 3. Bachelor of Business Administration in Accounting
- ( ) 4. Bachelor of Business Administration in Management
- ( ) 5. Bachelor of Business Administration in Marketing
- ( ) 6. Bachelor of Business Administration in Office Administration and Human Resources Management
- ( ) 7. Bachelor of Arts in Theology
- ( ) 8. Bachelor of Arts in Religion

**MAJOR** \_\_\_\_\_ **MINOR** \_\_\_\_\_

**Reporting and Registration**

The reporting and opening date for all admitted students for the academic year 2017/2018 is October 25<sup>th</sup> 2017.

**Documents at Registration**

At registration, you should present your original documents to the Office of Admission for verification. Also, provide a photocopy of each of your documents. The documents include:

- a. Original O' level certificate
- b. Original A' level certificate or its equivalent
- c. Where applicable, original degree or diploma certificates and transcripts
- d. Original Birth certificate
- e. A valid passport if you come from outside of Tanzania

**Accommodation**

Accommodation is given on a first come, first serve basis. Do not bring your own mattress. Mattresses are Provided.



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### Payments

All payments should be made in the bank, and an initial deposit of at least 60% of the total fees indicated in the first semester of fees structure should be deposited upon registration. Make the deposit to the University of Arusha account numbers: 014103004358 NBC Arusha Branch or 01J1098742000 CRDB Usa-River Branch. Return the original bank slip to the University Cashier when you report to the University.

### Additional Information

1. Impersonation and or falsification of documents will lead to cancellation of Admission whenever discovered.
2. Examination permits are issued only to students who have paid all their fees in full.

#### A. CENTERS

Admit me in:

- ( ) Main Campus  
( ) Musoma Educational Center  
( ) Arusha Extension Center

First name

Middle name

Surname

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

\_\_\_\_\_

\_\_\_\_\_

**Note:** Check the fee structure on our website

Thank you for choosing UoA.

Regards,

Dr. Baraka M. Ngussa  
**REGISTRAR**

**Please fill in and return to the Office of the Registrar for signature and stamping upon your arrival at UoA**