



# UNIVERSITY OF ARUSHA

*A Chartered Seventh-day Adventist Institution of Higher Education*

P.O.Box 7, Usa-River, ARUSHA.

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## CALL FOR APPLICATIONS

### CERTIFICATE & DIPLOMA-MARCH/ APRIL INTAKE

APPLICATIONS ARE INVITED TO JOIN CERTIFICATE AND DIPLOMA PROGRAMMES FOR MARCH/ APRIL INTAKE.

We offer the following programmes:

#### BASIC TECHNICIAN CERTIFICATE PROGRAMMES (NTA LEVEL 4– ONE YEAR)

- ⇒ Basic Technician Certificate in Office Administration and Human Resource Management
- ⇒ Basic Technician Certificate in Procurement and Supply Management
- ⇒ Basic Technician Certificate in Sales and Marketing Strategy
- ⇒ Basic Technician Certificate in Business Administration
- ⇒ Basic Technician Certificate in Accountancy
- ⇒ Basic Technician Certificate in Records, Archives and Information Management
- ⇒ Basic Technician Certificate in Library and Information Science
- ⇒ Basic Technician Certificate in Information and Communication Technology
- ⇒ Basic Technician Certificate in Theology

#### TECHNICIAN CERTIFICATE PROGRAMMES (NTA LEVEL 5– ONE YEAR)

- ⇒ Technician Certificate in Office Administration and Human Resource Management
- ⇒ Technician Certificate in Procurement and Supply Management
- ⇒ Technician Certificate in Sales and Marketing Strategy
- ⇒ Technician Certificate in Business Administration
- ⇒ Technician Certificate in Accountancy
- ⇒ Technician Certificate in Records, Archives and Information Management
- ⇒ Technician Certificate in Library and Information Science
- ⇒ Technician Certificate in Information and Communication Technology
- ⇒ Technician Certificate in Theology

#### ORDINARY DIPLOMA PROGRAMMES (NTA LEVEL 6– ONE YEAR)

- ⇒ Ordinary Diploma in Office Administration and Human Resource Management
- ⇒ Ordinary Diploma in Procurement and Supply Management
- ⇒ Ordinary Diploma in Sales and Marketing Strategy
- ⇒ Ordinary Diploma in Business Administration
- ⇒ Ordinary Diploma in Accountancy
- ⇒ Ordinary Diploma in Records, Archives and Information Management
- ⇒ Ordinary Diploma in Library and Information Science
- ⇒ Ordinary Diploma in Information and Communication Technology
- ⇒ Ordinary Diploma in Theology

#### GENERAL ENTRANCE QUALIFICATIONS

##### Basic Technician Certificate Programmes (NTA LEVEL 4)

- ⇒ At least four passes (D's) at Ordinary Level.

##### Technician Certificate Programs (NTA LEVEL 5)

- ⇒ Basic Technician Certificate (NTA Level 4) with the GPA of 2.0.

##### Ordinary Diploma Programs (NTA LEVEL 6)

- ⇒ Technician Certificate (NTA Level 5) or at least 1 Principle Pass and 1 Subsidiary at Form Six Level.

#### OUR TUITION FEES

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| BASIC TECHNICIAN CERTIFICATE PROGRAMMES (NTA LEVEL 4)                  | Tshs. 590,000/= |
| TECHNICIAN CERTIFICATE & ORDINARY DIPLOMA PROGRAMMES (NTA LEVEL 5 & 6) | Tshs. 790,000/= |

**The Deadline for receiving applications is 30<sup>th</sup> March, 2018**